

North Babylon Dental

We strive to provide excellence in dental care, in a relaxed and comfortable environment. We make every effort to have your dental treatment in our office exceed your expectations! To help us do so, please try to adhere to the following policies:

Office Policies

1. We work on an appointment only basis, and we do our very best to be on time for your visit. We cannot accommodate walk-in patients. As the time of your appointment is reserved only for you, you must give us adequate notice if you cannot keep an appointment so that we can accommodate another patient. Broken appointments cost time and money, and excessive broken appointments will result in dismissal from our office.
2. For safety reasons, only the patient being seen can be present in the treatment room. All other family members must wait in the reception area. Small children cannot be left unattended.
3. We participate with most insurance plans. Whether or not we participate with your plan, you are always responsible for any fees not covered by your insurance due to co-insurance, deductibles, plan limitations or exclusions. We cannot keep up with the particulars of every plan, therefore questions on plan details should be directed to your insurance carrier.
4. Co-pays and out-of-pocket costs are due on the day services are rendered. We will let you know in advance, when possible, what these fees are. Patient billing adds cost to our overhead, so please be prepared to remit your balance when it is due. Any overdue accounts are subject to be sent to collection, and this will result in additional fees and dismissal from the office.
5. Our office payment plan is through CareCredit company. It includes interest-free financing of dental treatment, at no cost to the patient. If you are interested in this option, ask at the front desk for more details and an application form.
6. Any account with a balance past 90 days is subject to being sent to our collection attorney. Any patient sent to collection will no longer be seen in our office.
7. Preventive maintenance is the best way to avoid costly dental work. We have a postcard system to remind you when it is time for your checkup/cleaning visit. Please respond to the reminder promptly so that valuable staff time need not be spent with telephone follow-up reminders.
8. We stand behind our dental treatment with a limited warranty. We will redo at no charge any work which breaks or fails within a one-year period of the date of service, or apply the fee paid to further treatment if appropriate.

I certify that I have read the above policies and agree to them:

Signed _____ Date _____